

**GLASTONBURY TOWN COUNCIL  
SPECIAL MEETING MINUTES  
TUESDAY, SEPTEMBER 1, 2015**

The Glastonbury Town Council with Town Manager, Richard J. Johnson, in attendance, held a Special Meeting at 7:00 p.m. at the Riverfront Community Center, 300 Welles Street, Glastonbury, Connecticut.

**1. Roll Call**

***Council Members***

Dr. Stewart Beckett III, Chairman  
Mr. Whit C. Osgood, Vice Chairman  
Mrs. Jill Barry  
Ms. Karen Boisvert  
Mr. Lawrence J. Byar  
Mr. Kurt P. Cavanaugh  
Mr. William T. Finn  
Mr. Thomas P. Gullotta  
Mrs. Cara (Tonucci) Keefe

**1. Roll Call.**

**a) Pledge of Allegiance**

***Led by Chairman Beckett***

**2. Public Comment.**

**(a) Resolution designating September as National Recovery Month.**

Ms. Boisvert read the resolution designating September as National Recovery Month. Laura Zeppiere and Lisa Pearlman accepted the resolution and thanked the Council for the recognition.

**(b) Presentation – HEART Safe Community.**

Mr. Mike Rivers of the Department of Health recognized Glastonbury as a Heart Safe Community noting the residents trained in CPR and access to defibrillators

**3. Special Reports.**

***None***

**4. Old Business.**

***None***

**5. New Business.**

**(a) Action on amended and restated Intergovernmental Consortium Agreement – Workforce Innovation and Opportunity Act of 2014.**

Mr. Johnson reviewed the memo on the topic to the Council dated August 28, 2015. Chairman Beckett noted that the highest elected official is automatically on the board but they are seeking ratification. Vice Chairman Osgood asked if there was a cost associated. Mr. Johnson said that it is funded through state and federal grants.

**Motion By:** Mr. Cavanaugh **Seconded By:** Mr. Gullotta  
BE IT RESOLVED, that the Glastonbury Town Council hereby approves the attached Resolution to implement the Workforce innovation and Opportunity Act of 2014 in accordance with federal and state law, and authorizes the Town Manager to execute the attached Amendment to the Intergovernmental Consortium Agreement, as described in a report by the Town Manager dated August 28, 2015.

**Result:** Motion passes unanimously {9-0-0}.

**(b) Action on amendment to Town Code – Chapter 7.5 – Food Service (schedule public hearing).**

Mr. Johnson reviewed the memo on the topic to the Council dated August 28, 2015, providing an overview of the changes. Ms. Wendy Mis, Director of Health explained the proposed changes in greater detail focusing on the change for seasonal stands that aren't farmers but those that tend to be alongside the farmers at the markets throughout the season. Ms. Boisvert asked about the seasonal vendor's licenses versus temporary. Ms. Mis said a temporary is 14 days at \$40 where a seasonal license is \$95 for the entire season. She noted that 20% are also received late because there was no incentive to be timely. Mr. Finn confirmed there would be no impact to the Applefest. Chairman Beckett asked about the license fee increase. Ms. Mis said that the increase per vendor is to offset staff cost associated with the inspection. Mrs. Keefe asked about a mobile vendor. Ms. Mis said that it is the same as it always was but if they were to go to the market with a mobile unit, they could pay the seasonal license fee. Chairman Beckett asked about the farmer being the vendor. Ms. Mis said that farmers do not pay any fees. Mr. Gullotta asked about what's next in the process and Mr. Johnson said the public hearing process. Chairman Beckett asked about reciprocity. Ms. Mis said that the vendor can get the inspection done one time and it is good for the entire state.

**Motion By:** Mr. Cavanaugh **Seconded By:** Mr. Gullotta  
BE IT RESOLVED, that the Glastonbury Town Council hereby refers schedules a public hearing for 8:00 p.m. on Tuesday, September 22, 2015 in the Council Chambers of Town Hall, 2155 Main Street, to consider proposed changes to Town Code Section 7.5 – Food Service, as described in a report by the Town Manager dated August 28, 2015.

**Result:** Motion passes unanimously {9-0-0}.

- (c) **Action to appropriate funds required to implement the written Agreement between the Town of Glastonbury and Glastonbury Police Officers Association – wage re-opener effective July 1, 2015.**

Mr. Johnson reviewed the memo on the topic to the Council dated August 28, 2015. Mr. Cavanaugh asked about the PO1 and PO2. Mr. Johnson said that the two are proposed to be combined as they were always successful in being promoted. Mr. Osgood asked about the total increase and if it's in the budget and Mr. Johnson responded saying 2.8% without any budget impacts. Vice Chairman Osgood asked for an update on the pension modification and adjustment to OT. Mr. Johnson said that the change applied to new employees.

**Motion By:** Mr. Cavanaugh **Seconded By:** Mr. Gullotta  
BE IT RESOLVED, that the Glastonbury Town Council hereby approves the funds required to implement the written Agreement – Wage Re-Opener, between the Town and Glastonbury Police Officers Association effective July 1, 2015, as described in a report by the Town Manager dated August 28, 2015.

**Result:** Motion passes unanimously {9-0-0}.

## **6. Consent Calendar.**

**Motion By:** Mr. Cavanaugh **Seconded By:** Mr. Gullotta

- (a) **Action on Solar PV Project – Interconnection Agreement (Town Hall facility).**  
BE IT RESOLVED, that the Glastonbury Town Council hereby authorizes the Town Manager to execute the Generator Interconnection Agreement for the solar PV project at the Glastonbury Town Hall-Academy Gymnasium, 2155 Main Street, as described in a report by the Town Manager dated August 28, 2015.
- (b) **Action on lease of town-owned residential property – 2157 Main Street.**  
BE IT RESOLVED, that the Glastonbury Town Council hereby authorizes the Town Manager to execute a residential lease for the town-owned residential property at 2157 Main Street, in accordance with the terms and conditions of the Town's Standard Form of Lease and pursuant to the term and monthly lease amounts described in a report by the Town Manager dated August 28, 2015.
- (c) **Action on Participation Agreement – Mattress Recycling Program.**  
BE IT RESOLVED, that the Glastonbury Town Council hereby approves participation in the Mattress Recycling Program pursuant to Public Act 13-42 and applicable operating protocols as described in a report by the Town Manager dated August 28, 2015.

- (d) **Action on transfer from General Fund-Unassigned Fund Balance for goods and services ordered but not yet received at June 30, 2015 - \$312,307 (set public hearing).**

BE IT RESOLVED, that the Glastonbury Town Council hereby schedules a public hearing for 8:00 p.m. on Tuesday, September 22, 2015 in the Council Chambers of Town Hall, 2155 Main Street, Glastonbury, to consider a \$312,307 transfer from the General Fund-Unassigned Fund Balance for goods and services ordered but not yet received as of June 30, 2015, as described in a report by the Town Manager dated August 28, 2015.

**Result:** Motion passes unanimously {9-0-0}.

**7. Town Manager's Report.**

Mr. Johnson reviewed his report to the Council dated August 28, 2015, noting that Phase I of the Riverfront project should be done September 15, 2015, and they are considering options for the upper area. Mrs. Barry asked about the window project at Gideon Welles School. Mr. Johnson said that they were able to get about two-thirds of the work done and will do some additional clean-up over the holidays completing the project next summer.

**8. Committee Reports.**

**None**

(a) **Chairman's Report.**

**9. Communications.**

- (a) **Letter from CT Siting Council re modifications to existing communication facility at 2577 Main Street.**
- (b) **Letter from CT Siting Council re modifications to existing communication facility at 58 Montano Road.**

**10. Minutes**

(a) **Minutes of August 4, 2015 Council Meeting.**

**Motion By:** Mr. Cavanaugh **Seconded By:** Mr. Gullotta

BE IT RESOLVED, that the Glastonbury Town Council hereby approves the minutes as submitted for the regular meeting held August 4, 2015.

**Result:** Motion carries by the following vote {8-0-1}.

**For:** Chairman Beckett, Vice Chairman Osgood, Mrs. Barry, Ms. Boisvert, Mr. Byar, Mr. Cavanaugh, Mr. Gullotta and Mr. Finn

**Against:** None

**Abstain:** Mrs. Keefe

- Motion By:** Mr. Cavanaugh                      **Seconded By:** Mr. Gullotta  
BE IT RESOLVED, that the Glastonbury Town Council hereby enters executive session at 7:44 pm for the purposes of discussing draft terms and conditions for potential sale of town-owned land-232 Williams Street and town-owned land off Eastern Boulevard and a Personnel Matter.  
**Result:** Motion passes unanimously {9-0-0}.

*Present for the executive session were Town Council Members: Dr. Stewart Beckett, III, Chairman, Mr. Whit C. Osgood, Vice Chairman, Mrs. Jill Barry, Ms. Karen Boisvert, Mr. Lawrence J. Byar, Mr. Kurt Cavanaugh, Mr. William Finn, Mrs. Cara Keefe and Mr. Thomas P. Gullotta with Town Manager, Richard J. Johnson. Mr. Johnson left the meeting prior to the discussion of the Personnel matter.*

- ### 13. Adjournment

- Motion By:** Mr. Cavanaugh                      **Seconded By:** Mr. Gullotta  
BE IT RESOLVED, that the Glastonbury Town Council hereby adjourns their regular meeting of  
June 23, 2015, at 8:46 pm.  
**Result:** Motion passes unanimously {9-0-0}.

**Respectfully submitted,**

**Kimberly Meanix Miller**  
**Recording Clerk**

**Stewart Beckett, III**  
**Chairman**